

# MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** Pewsey Vale School, Wilcot Road, Pewsey, SN9 5EW  
**Date:** 11 November 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 9.05 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jerry Kunkler (Chairman)  
Cllr Paul Oatway  
Cllr Stuart Wheeler (Vice Chairman)

### **Wiltshire Council Officers**

Caroline Brailey, Community Area Manager  
Maggie Rae, Corporate Director  
Donna Mountford, Marketing Officer  
Elizabeth Clayton-Porter, Public Protection Officer  
Sarah Ball, Social Worker  
Emma Townsend, Commissioning/Contract Lead  
Nick Bolton, Personal Development Advisor

### **Parish Councils**

Alton Parish Council – Kate Fielden  
Charlton and Wilsford Parish Council – Mary Gillmore  
Chirton & Conock Parish Council – Paul Mills  
Easton Parish Council – Hew Helps, Mark de Pass  
Grafton Parish Council – Susie Brew  
Little Bedwyn Parish Council – Richard Pugh, Andrew Moore, Andrew Moore  
Pewsey Parish Council – Curly Haskill, Bob Woodward, Terry Eyles, Andrew Whitney  
Rushall Parish Council – Colin Gale, John Rogers  
Shalbourne Parish Council – Mike Lockhart

Stanton St Bernard Parish Council – Wendy Tarver, Joyce Hale  
Wilcot and Huish Parish Council – Dawn Wilson, Dee Nix  
Woodborough Parish Council – John Brewin  
Wootton Rivers Parish Council – Michael Farr

**Partners**

Wiltshire Police – Vincent Logue  
Wiltshire Fire and Rescue – Jason Underwood, Mike Franklin  
CCG – James Slater  
Great Western Hospital – Kevin McNamara  
Healthwatch Wiltshire – Mary Rennie, Paul Lefever  
Pewsey Community Area Partnership (PCAP) – Patrick Wilson  
Pewsey Campus Team – Curly Haskill, Bob Woodward

**Total in attendance: 61**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and officers.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Ian Gibbons – Associate Director  Peter Deck – Pewsey Parish Council  Bernard Gaskin – Manningford Parish Council  David Wheen – Pewsey Vale School  Mary Soellner – Good Neighbours Scheme  Jill Rankin – Healthy Community Network</p>
3	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 9 September 2013 were agreed as a correct record and signed by the Chairman.</b></p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The following announcements were noted:</p> <ul style="list-style-type: none"> <li>• <b>Pest Control</b> – a display stand was available during the networking session of the meeting. Further information on the services provided by the team were provided within the announcement.</li> <li>• <b>What matters to you survey</b> – a link to the survey was provided in the announcement.</li> <li>• <b>Carers Support</b> – A further reminder that the deadline for the next round of applications was 30 November.</li> <li>• <b>NHS 111</b> – The service went active on 28 October.</li> <li>• <b>Pewsey Fire Station</b> – The announcement provided details of a letter sent from Pewsey Community Area Crime and Safety Committee to the Station Manager with regards to qualification requirements to join the fire authority. The attending Fire Authority representative, Jason Underwood, confirmed that a level 2 education requirement was set because of standard operation procedures and took into consideration the now different role of fire fighters. The authority would however welcome the Board working with them on</li> </ul>

	<p>developing the access test.</p> <ul style="list-style-type: none"> <li>• <b>Army Rebasing</b> – Details of the rebasing plans were highlighted. This would see approximately 4k extra troops moving into Wiltshire.</li> <li>• <b>State of the Environment report</b> – hard copies of the report were available at the sign in desk.</li> <li>• <b>Pewsey Parish Council Neighbourhood Development Plan</b> – consultation meetings would be held at: Bouverie Hall – 12:30 to 3:00pm (drop in session) 13 November Wesley Hall – from 6:30pm to 9:00pm 21 November</li> </ul>
6	<p><u>Partner Updates</u></p> <p>(a) <u>Wiltshire Police</u></p> <p>Vince Logue referred the meeting to the written update in the agenda, highlighting the following information:</p> <ul style="list-style-type: none"> <li>• Non dwelling burglaries - additional patrols had been put in place and as a result burglaries had reduced.</li> <li>• Hare coursing – the authority continued to do what it could to tackle this antisocial behaviour. Funding had been received from Wiltshire Community Safety Partnership to highlight this activity with an aim to give ASBOs to those carrying out the sport. Thanks were also given to public protection for their help.</li> </ul> <p>(b) <u>Wiltshire Fire and Rescue</u></p> <p>Mike Franklin, of Wiltshire Fire and Rescue, referred the meeting to the written update circulated at the meeting and made the Board aware of the expected strikes planned between 10am and 2pm on 13 November.</p> <p>(d) <u>Pewsey Community Area Partnership</u></p> <p>Patrick Wilson gave a verbal update on PCAP which included that it had undertaken a review of its work and that a fuller report would be provided at the Board’s next meeting.</p> <p>(e) <u>Parish Councils</u></p> <p><b>Pewsey Parish Council</b> – concerns were raised on how Balfour Beaty dealt with street lighting requests. This would be submitted as an issue on the issues sheet.</p> <p><b>Grafton Parish Council</b> – An application was being made to have byway 26 permanently closed to 3 and 4 wheeled vehicles due to increased poaching, hare coursing and thefts in the area and noting that the byway was often used as an escape route for those committing the crimes.</p>

This request follows the temporary closure a few months previously of the byway which had improved the situation greatly and the application was fully supported by the local community and the police. The support of the Pewsey Area Board was sought, noting that the byway would still be accessible to bikes, horses and walkers.

The Board was supportive of the application and, noting that Cllr Howard on behalf of the Tidworth Area Board was writing a letter of support, agreed to do the same.

In the meantime, the issue would be logged on the issues system.

**Woodborough Parish Council** – The Parish Council hoped that the 20mph restrictions would be in place by end of January 2014.

(f) Pewsey Youth Advisory Group (YAG)

The Have a Go carnival event had proved very successful with over 100 places taken up by young people. Although there had been a couple of suggested improvements (such as events being held at similar times and better transport) it was hoped the exercise would be repeated the following year. Thanks were given to the Area Board for their support.

Aster Group were running a local community development initiative with funding available for specific projects, including those tackling isolation. The Group were encouraged to contact Leane Crooke at Aster to discuss further.

(g) Pewsey Campus Team

A hard copy of the update was circulated at the meeting. This included:

- That work continued with the chosen architects, B3, on the design process which it was hoped would lead to a planning application being submitted shortly.
- The Campus team continued to strive towards the remit set it to deliver a campus that enhanced current services. The team was confident that it would deliver a campus integrated with the Pewsey Vale School.
- A meeting was being held with the Transformation Team on Monday 18 November which it was hoped would allow the campus team to proceed.
- A DVD had been produced with questions and answers from students to the Campus Team. This was currently being edited but once

	completed the CAM would look into including on the website.
7	<p><u>Health and Wellbeing</u></p> <p>The Chairman welcomed the Health and Wellbeing panel members to the meeting and clarified that attendees would be given the opportunity to ask questions following the presentations, which were as follows:</p> <p><u>James Slater, Clinical Commissioning Group (CCG)</u></p> <p>From April 2012 the CCG had taken over responsibility from the PCT for the commissioning of services for the people of Wiltshire. However, unlike the PCT, the CCG was clinically led.</p> <p>Its governing body included 7 GPs and 2 lay members, with 57 practices represented across Wiltshire. In order to reflect the size of the locality 3 local groups had been established beneath, namely:</p> <ul style="list-style-type: none"> <li>• NEW (North and East Wiltshire)</li> <li>• Sarum (South of the County)</li> <li>• WYKD (West, Yatton Keynell and Devizes)</li> </ul> <p>The CCG was driven by the need to provide care in the home and not in the hospital wherever possible, in line with the wishes of the community.</p> <p>Planning work undertaken by local GPs had identified 7 key priorities:</p> <ul style="list-style-type: none"> <li>• Staying healthy and preventing ill health</li> <li>• Planned care</li> <li>• Unplanned care and caring for the frail elderly</li> <li>• Mental health</li> <li>• Long term conditions</li> <li>• End of life care</li> <li>• Community services and integrated care</li> </ul> <p>Although the CCG had been in place for a relatively short period, some key changes had already taken place including:</p> <ul style="list-style-type: none"> <li>• Waiting times for dementia assessments had been reduced from 12 months to approximately 4 weeks.</li> <li>• Extra A&amp;E Consultants had been funded in Bath RUH and GWH Swindon.</li> <li>• Additional funding to the Surgical Assessment Unit</li> <li>• Improved discharge planning to ensure patients were back in their community as quickly as possible.</li> </ul> <p>New Care Coordinator positions had been funded by the CCG to work within general practices to help provide a coordinated approach to health and social care that allowed people to stay at home where possible.</p>

Kevin McNamara, Great Western Hospital (GWH), Swindon

As well as being one of 3 main acute hospitals covering Wiltshire, GWH was also responsible for providing maternity and community hospital services.

GWH were also working in partnership with a local charity and the local authority to provide a mobile chemotherapy unit for less complicated cases. This allowed for treatment to be undertaken in a more local setting.

Noting a desire for services to be provided at a more local community level, the GWH continued to work with the CCG and local authority to find ways in which this could be achieved.

GWH had worked with the CCG and local authority to develop the Care Coordinator roles as mentioned within the previous presentation. Their role included identifying those at greatest risk of ill health with an aim to keep people well, living independently and at home.

Approximately 5,000 people from within the area required out patient appointments from GWH.

A new Children's Emergency Department was expected to be opened at GWH in December which would ensure the most appropriate care was provided.

There had been a significant increase in patients being admitted to hospital which provides challenges to the hospital as a provider. Additional staffing had been arranged to ensure the right nurses were in the right area at the right time.

In noting that by 2016 the NHS were expected to show a shortfall of nurses, additional investment in staff of approx £1.8m had been made by GWH and staff were being prepared to work extra shifts over the winter period.

GWH had missed out on the opportunity to receive additional winter preparedness funding of £4m which would put an extra strain on the available resources.

Maggie Rae, Corporate Director, Wiltshire Council

Public Health had now fully transferred into the local authority who had placed public health at the heart of its recent business plan.

Work would continue in prevention, promoting healthy lifestyles, reducing disease and tackling health inequalities. Work being undertaken was beginning to show effects with males in Wiltshire now living to 80 years of age for the first time.

The Public Health vision was to improve health and wellbeing through set priorities that were evidence based, all of which would start with the Joint

## Strategic Assessment (JSA).

There were 35 full time equivalent officers within the Public Health team and there was therefore a high reliance on partnership working.

A number of programmes had been identified, all of which aimed to promote better health.

As well as men's life expectancy figures increasing to 80 for the first time, there had also been improvements in reduced fatality figures in relation to cardiovascular disease, heart attacks and strokes.

Work continued in helping to address smoking with every GP practice in Wiltshire now running 'stop smoking' programmes.

Abdominal Aortic Aneurism (AAA) screening programmes had also been established for men in the county. Letters would be sent to males upon reaching the age of 65 and it was hoped that this would reduce related deaths by approx 50%.

Awareness campaigns relating to road traffic accidents had resulted in a reduction of 10% from 2011 to 2012.

Childhood obesity figures had for the first time stayed level. Although not ideal this was the first time an increase had not been reported.

Every GP practice in Wiltshire had been commissioned to undertake health checks for those reaching 40 years of age with patients called back every 5 years thereafter. These would include dementia checks to help identify any early signs, noting that dementia figures were expected to continue to rise.

With specific reference to the expected increase in dementia cases, Wiltshire Council aspired for the community to be dementia friendly and it was therefore likely that a campaign would be launched in the future.

### Paul Lefever, Healthwatch Wiltshire

Healthwatch arose from legislation introduced by the Health and Social Care Act 2012 to give communities a bigger say on how health services were provided.

Healthwatch Wiltshire was a community interest company and was totally independent. For those wishing to join the company application forms were available on the tables.

The purpose of Healthwatch Wiltshire was to:

- Promote the voice of the consumer in the development of health and social



care strategies (children and adults);

- Provide and promote effective signposting and information systems;
- Promote, monitor and inspect the quality of services commissioned to meet health and social care needs
- Be able to demonstrate where Wiltshire was in terms of its health and social care services

Healthwatch Wiltshire was represented on the Health Select Committee, Health and Wellbeing Board (statutory requirement) and Commissioning Board.

They also worked with SWAN advocacy who were contracted to provide an independent voice for vulnerable adults in the community.

To help it undertake its role a volunteer network had been established with specialist volunteers trained to undertake specific projects, generalists to carry out key tasks and associates to support the aims and objectives of Healthwatch Wiltshire.

#### Emma Townsend and Patty Harrison on Understanding Autism

A year long campaign to raise awareness of autism had been undertaken which revealed that there were an estimated 4,500 people in Wiltshire with autism.

Autism was often called the hidden disability and it was therefore difficult to evaluate the type of support needed.

A DVD giving an insight into the world of autism was shown, a copy of which could be found via the following link:

<http://www.youtube.com/watch?v=qNWwnL3KUsw>

The autism lead, who was also a mother with 2 autistic sons, explained that those with autism showed a different approach to the world, with the following identified as key differences:

- Sensory differences
- Vulnerability
- Anxiety and fears
- Obsessions and rituals
- Inflexible thinking
- Keeping things the same
- Not generalising experiences
- Difficulties 'mind reading'

Those with autism often had to be taught social communication and interaction

	<p>and had a different cognitive style and approach to learning.</p> <p>Following the presentations questions were received from the floor where the following information was provided.</p> <p>The CCG was working on ways in which care for minor injuries could be delivered, noting that it was not cost effective for some minor injuries units to remain open. GPs were leading on this work and the CCG would be working with local communities to find a solution.</p> <p>In noting the concerns raised with regards to the Out of Hours service provided within the Pewsey community area the CCG confirmed that they were working closely with Wiltshire Medical Services (WMS) (who provided the service) and that an additional £500k had been invested to support WMS and to ensure a better service was provided.</p> <p>The NHS employed approximately 1.3million staff with a network of small to medium practices providing localised care. It was acknowledged that the existing system had not been designed to meet the needs of the population today but that the CCG was now looking to develop a strategy on how healthcare would be provided in the future and a consultation exercise would therefore be taking place to seek the views of stakeholders and the public.</p> <p>GWH confirmed that to address the significant increase in A&amp;E visits, the hospital had introduced an ‘alternative front door’ approach with those entering the department signposted to an alternative clinic for non emergency care.</p> <p>Missed appointments were noted as a cause for expense and ways in which these could be minimised were discussed. This included the extension of text reminders as an example.</p> <p>The Chairman thanked the panel members for their time and for providing further clarity on health and wellbeing across the county.</p>
8	<p><u>Community Issues</u></p> <p>Councillor Stuart Wheeler updated the meeting on the Community Issues which had been received by the Area Board.</p>
9	<p><u>Community Area Grants</u></p> <p>The Area Board considered a number of applications for Community Area Grant funding. The Chairman invited the local Councillor to introduce each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p>The application received from Community First had been withdrawn.</p> <p><b><u>Decision</u></b></p>

	<p>Grafton Parish Council was awarded £1,591 towards the rejuvenation of Wilton Pond  <u>Reason</u> <i>The application met the Community Area Grants criteria for 2013/14.</i></p> <p><u>Decision</u>  Little Bedwyn Parochial Church Council was awarded £1,000 towards the re-gilding of Little Bedwyn Village Clock.  <u>Reason</u> <i>The application met the Community Area Grants criteria for 2013/14.</i></p> <p><u>Decision</u>  Pewsey and Marlborough Judo Club was awarded £441 towards the purchase of new mats  <u>Reason</u> <i>The application met the Community Area Grants criteria for 2013/14.</i></p> <p><u>Decision</u>  Alton Barnes Coronation Hall Committee was awarded £962.42 towards the purchase of a projector system.  <u>Reason</u> <i>The application met the Community Area Grants criteria for 2013/14.</i></p> <p><u>Decision</u>  Great Bedwyn Youth Club was awarded £375 towards sports sessions for 30 young people who attend the club weekly.  <u>Reason</u> <i>The application met the Community Area Grants criteria for 2013/14.</i></p>
10	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board was scheduled for Monday 13 January 2014.</p> <p>The Chairman thanked everyone for attending.</p>
11	<p><u>Urgent Business</u></p> <p>There were no urgent items considered.</p>